



## Policies and Procedures

### Diapers & Diapering

#### Diapering

At Head Start we change diapers 3 times a day, once in the morning, once in the late morning and once in the afternoon after nap. We then change diapers any time there is a bowel movement. If the diaper is dry, we will not change a child's diaper. Even if a child has just one pee, the diaper will be changed at the designated change time. Times are as follows:

Morning change: 8:30am-9:20am

Late morning change: 11:10am-11:30am

Afternoon change: 2:30pm-3:00pm

When your child is well familiarized with the program and Teachers, we will start to place them on the potty at each change (usually around 14-18 months of age). We believe in early training and will keep you informed of their progress and any signs of potty training readiness. We assist with potty training, but need parents to complete at least the first 2-3 days of potty training, as they require 1:1 attention. When everyone is ready, your classroom Teachers will provide you with a handout with more information. 😊

#### Diapers

Parents are responsible for providing diapers, wipes and any necessary creams for their child daily. Each child will be provided a bathroom basket, where their diapers, wipes and creams will be held.